

**City of Carson Regular City Council Meeting
December 14, 2015 7:30 PM at the Carson Community Center**

Council Present: Todd, Hendricks, Houser, C. Kallsen, J. Kallsen. City Staff Present: Stillinger, Hansen, Duede. Public Present: Michael Knudsen, Diane McGrain, Craig Reinsch, Jon Dobernecker.

Regular meeting called to order at 7:30 PM.

C. Kallsen made a motion to approve the agenda, seconded by Todd – 5 ayes.

No comments from the public.

C. Kallsen made a motion to approve a one time in 24 month period water bill adjustment for Carla Pilling, 536 High, due to a leaking toilet, seconded by Houser – 5 ayes.

Diane McGrain of Schroer Associates CPA firm presented the 2014-2015 fiscal year audit report. C. Kallsen made a motion to approve and accept the 2014-2015 audit report, seconded by Hendricks – 5 ayes.

Craig Reinsch, Engineer at Olsson Associates, provided the Council with an update on the water treatment plant filter improvement project timeline. Reinsch recommended amending the contract completion date to January 30, 2016 and substantial completion to May 2016 due to a delay in the delivery of the vessels. C. Kallsen made a motion to allow the Mayor to sign off on a change order for the adjustment to the contract deadlines at his discretion as proposed by the engineer, seconded by Hendricks – 5 ayes.

C. Kallsen made a motion to waive the rental fees for the Relay for Life Event Fundraiser, organized by Lisa & Kathy Fox, scheduled to be held at the community center on April 17, 2016, seconded by Houser – 5 ayes.

Maintenance department reports were given by Stillinger. There were no bids received for the city's surplus caterpillar road grader. Todd made a motion to approve the disposal of the road grader for scrap metal price with the proceeds to be deposited into the road use fund, with the transaction to occur when the cost of scrap metal goes up at the discretion of the maintenance supervisor, seconded by Houser – 5 ayes.

Stillinger recommended a proposal to assess a \$100 fee to property owners anytime a public water main needs to be shutoff due to private property repairs to cover the cost of bacteria testing, shipping, and labor. Houser inquired how often this situation occurs, Stillinger stated on average once per year. J. Kallsen inquired how neighboring communities handle this type of situation. Stillinger stated he did not have the data on this. City Council did not elect to approve initiating a fee as recommended. No action was taken by the Council.

Clerk Duede noted substantial improvements made on the water loss and consumption report as a result of recent water main repairs.

C. Kallsen made a motion to approve advertising for Carson Cemetery lawn care bids for the 2016 season, seconded by Todd – 5 ayes.

Hendricks made a motion to direct the Clerk to work with the City Attorney to prepare an ordinance to amend the city code to allow semi-truck parking along the 300-400 block of South Rodeo Drive and to designate a 72 hour limit restricted parking area along South Rodeo Drive, seconded by J. Kallsen – 5 ayes.

C. Kallsen made a motion to approve waiving any conflict of interest for the City Attorney to review the 28E and 28D Agreements on behalf of the City of Carson and the City of Macedonia, seconded by Todd – 5 ayes.

C. Kallsen made a motion to approve Resolution 2015-43 (Approve 28E & 28D Agreements with the City of Macedonia for Equipment and Manpower Sharing), seconded by Todd – Roll Call Vote 5 ayes: C. Kallsen, Houser, J. Kallsen, Todd, Hendricks. Motion carried.

Mayor Graves and Council Member Todd provided reports on potential low and moderate income housing projects as well as a potential vocational housing program through Riverside School District. Clerk Reports: Fiscal year 2016/2017 City budget workshop is set for Wednesday, January 6, 2016 at 6:00 PM.

C. Kallsen made a motion to approve the City sponsored 16th Annual Free Pet Clinic Event, to be held Saturday, January 30, 2016 for residents who live within Carson City Limits, seconded by Houser – 5 ayes.

Houser made a motion to appoint the City Maintenance Supervisor as the authorizing official and inspection official for Excavation Permits, seconded by J. Kallsen – 5 ayes.

Discussion was held regarding city cell phone plans for public works. The City Clerk was directed to gather cell phone options for review at the January meeting.

C. Kallsen made a motion to approve Clerk Duede to attend the IIMC training conference in Omaha in May 2016, seconded by Hendricks – 5 ayes.

C. Kallsen made a motion to advertise and publish notice of intent to fill city council seat vacancy by appointment on January 11, 2016, seconded by Hendricks – 5 ayes.

Hendricks made a motion to approve the consent agenda, seconded by C. Kallsen – 5 ayes. The consent agenda consisted of the November minutes, December bills, utility report, community center reports, municipal infraction reports, fire department report, overtime report, clerk and treasurer reports, approved building permit report, refund Whiskey Creek alcoholic beverages license fee \$97.50, Sheriff's Department report, and approve Penalties Sports Bar & Grill alcoholic beverages license.

C. Kallsen made a motion to adjourn at 8:49 PM, seconded by Hendricks – 5 ayes.

Attest: Brianne Duede, City Clerk

Troy Graves, Mayor

City of Carson
Revenue & Expense
November 2015

Income

1-300 · General - Revenue	26,063.88
6-332 · Road Use-Taxes	8,680.21
7-332 · TIF Revenue	3,952.63
11-300 · Debt Service Levy-Revenue	14,676.93
51-300 · Water Revenue	11,133.28
52-300 · Sewer Revenue	13,111.45
54-300 · Garbage Revenue	<u>5,171.61</u>

Total Income

82,789.99

Expense

1-00-00 · General	21,982.71
6-00-00 · Road Use	4,583.36
7-00-00 · TIF Expense	670.00
11-00-0 · Debt Service	13,222.75
51-0-00 · Water	11,003.36
52-0-00 · Sewer	10,448.30
54-0-00 · Garbage	<u>4,977.38</u>

Total Expense

66,887.86