

City of Carson
Public Hearing Regarding Proposed Plans, Specifications, Form of Contract, Estimate of Cost for the 2018 South Dye Street Improvements
Public Hearing Regarding Proposed Authorization of Loan Agreement and the Issuance of Not to Exceed \$450,000 General Obligation Capital Loan Notes of the City for the 2018 South Dye Street Improvements
Regular City Council Meeting

March 12, 2018 7:30 PM at the Carson Community Center

Council Present: Brandon, Houser, Drake. Council Absent: Graves, Knudsen. Mayor Todd Present. City Staff Present: Duede, Gordon.

Public Present: Randy & Susan Miller, Dave Sturm of Snyder & Associates, Daniel Lee of SWIPCO, Rick Taylor of Davis Taylor Insurance, Kent Gade & Lucas Mosier of Gade Insurance.

Mayor Todd called the regular meeting to order at 7:31 PM.

Pledge of Allegiance.

Mayor Todd opened the Public Hearing Regarding the proposed plans, specifications, form of contract, estimate of cost for the 2018 South Dye Street Improvements. No comments from the public. Houser made a motion to close the hearing at 7:32 PM, seconded by Brandon – 3 ayes.

Mayor Todd opened the Public Hearing Regarding the proposed authorization of loan agreement and the issuance of not to exceed \$450,000 General Obligation Capital Loan Notes of The City For the 2018 South Dye Street Improvements. No comments from the public. Brandon made a motion to close the hearing at 7:33 PM, seconded by Houser – 3 ayes.

Houser made a motion to approve the agenda, seconded by Brandon - 3 ayes.

Public Forum. Daniel Lee was present from Southwest Iowa Planning Council (SWIPCO), he shared information on housing program assistance as well as all other services that SWIPCO provides.

Houser made a motion to approve Resolution 2018-11 (Approving Plans, Specifications & Form of Contract for 2018 South Dye Street Project), seconded by Drake – Roll Call 3 ayes: Brandon, Houser, Drake. Motion carried.

Dave Sturm of Snyder & Associates presented the 2018 South Dye Street Bid results tabulations. Low bidder is Compass Utility, \$305,740.43 for the project.

Brandon made a motion to approve Resolution 2018-12 (Making Award of Contract for 2018 South Dye Street Project – Compass Utility \$305,740.43), seconded by Drake – Roll Call 3 ayes: Brandon, Houser, Drake. Motion carried. Dave Sturm stated Compass Utility will schedule to begin construction asap when all bond and contract paperwork is completed.

City Council reviewed City Insurance policy quotes: Davis Taylor Insurance Agency (Continental Western & Bitco Insurance Companies) \$33,888 quote; Gade Insurance Agency (EMC Insurance Company) \$30,911. Both agencies presented their quotes to the City Council and responded to questions from the Council. **Houser made a motion to approve Resolution 2018-13 (Accept Proposal for City Insurance policies from Gade Insurance for \$30,911), seconded by Drake – Roll Call Vote 2 Ayes: Houser & Drake. 1 Nay: Brandon. Motion carried.**

Council member Houser discussed a request on behalf of the Carson Community Rodeo to build a permanent 20x30 open-side structure on the concrete pad that is located in the city park on the northwest corner of the rodeo arena parcel. Houser stated the Rodeo is also making plans to install electrical to the proposed structure. Houser stated the bridge beams that have been delivered to the site will be used by the Rodeo to construct VIP Boxes above the north rodeo arena bleachers. Houser stated the Rodeo is looking into grant application opportunities to fund all of these projects. The Council reviewed the Use Agreement between the Rodeo and City. Mayor Todd questioned the feasibility of grant funding if the application is from the Rodeo 501c3 since the proposed project improvements would be constructed on property owned by the City. Susan Miller mentioned the property is in the flood plain and the regulations on building in a flood plain should be considered. The Agreement between the City and the Rodeo states a building permit from the city must be obtained prior to commencing on construction in the city park.

Houser made a motion to approve sending the proposed Real Estate Lease Agreement for the Water Treatment Plant Property to Sarah Plagman, seconded by Brandon – 3 ayes. Motion carried.

Council reviewed property tax comparisons for commercial property tax estimates for properties inside city limits vs. outside of city limits. No action was taken regarding the matter, further discussion tabled until April 9, 2018 Council meeting.

Maintenance reports given regarding well levels, a control burn planned for the city prairie preserve, annual spring cleanup date, gathering of quotes for concrete repairs from Austin Viner Construction, and storm water drainage tube cleanouts.

Clerk Duede presented quotes for city tablets to be used by Council and Mayor for paperless Council meeting packets, including the budget for this purchase. Brandon made a motion to accept and approve the quote from Apple for a quantity of 7 32GB iPad tablets total quote \$2,792.65 + Apple Care 2 Year Service Agreement Coverage for the tablets \$553.00, motion seconded by Houser – 3 ayes. Motion carried.

Houser made a motion to approve Resolution 2018-14 (Demonstrating Local Support and Participation in a CDBG Downtown Revitalization Grant Application), seconded by Brandon – Roll Call 3 ayes: Brandon, Houser, Drake. Motion carried.

Drake made a motion to approve Resolution 2018-15 (Adopt the Boundaries of the Carson Downtown Revitalization Area and Approve the Surveys of Buildings and the Public Improvements within the Downtown Revitalization Project in the City of Carson), seconded by Houser – Roll Call 3 ayes: Brandon, Houser, Drake. Motion carried. Brandon made a motion to approve Resolution 2018-16 (Instituting Proceedings to take Additional Action for the Issuance of Not to Exceed \$450,000 General Obligation Capital Loan Notes-2018 South Dye Street Project), seconded by Drake – Roll Call 3 ayes: Brandon, Houser, Drake. Motion carried.

Houser made a motion to approve the consent agenda, seconded by Brandon – 3 ayes. Consent agenda consisted of February 12, 2018 Council Meeting Minutes, March Bills, Utility Report, Community Center Report, Municipal Infraction Report, Fire Department Report, Overtime Report, Sheriff's Department Report, and January and February Clerk & Treasurer Reports.

Houser reported that Lori Holste and Donna Peters of WIDA have resigned, reported that the WattaWay Trail will be handed over to Council Bluffs Tourism Board to manage. Houser made a motion to adjourn at 8:53 PM, seconded by Brandon – 3 ayes.

Brianne Duede, City Clerk

Tim Todd, Mayor

City of Carson Income February 2018: General Fund \$5,816.63. Road Use Taxes \$11,708.20. Debt Service Levy \$1,989.96. Water Revenue \$10,518.22. Sewer Revenue \$14,828.78. Garbage Revenue \$6,099.68. Total Income \$50,961.47.

City of Carson Expenditures February 2018: General Fund \$14,746.31. Road Use Fund \$25,605.93. TIF Fund \$172.00. Water Fund \$15,781.14. Sewer Fund \$10,827.05. Garbage Fund \$5,937.07. Total Expenses \$73,069.50.