

**CITY OF CARSON**  
**REGULAR CITY COUNCIL MEETING**  
**APRIL 13, 2020 7:30 PM**

Present: Mayor Todd. Council Members Present: Richardson, Pilling, Graves. Absent: Houser, Brandon. Staff Present: Duede, Gordon. Public Present: Kristina Hansen via freeconferencecall.com digital meeting connection.

Mayor Todd called the regular meeting to order at 7:30 PM. Pledge of allegiance.

Houser motioned to approve the agenda, seconded by Richardson - 3 ayes.

Public Comments: None.

Mayor Todd reported that building permit applications are still pending from the Carson Rodeo to construct a grain bin gazebo on the city park and to place a storage container on city property, construct two more sky boxes at the rodeo grounds. Graves made a motion to direct the Mayor to authorize approval of the Rodeo's building permit applications if they are in order and satisfactory for the City, seconded by Pilling – 3 ayes.

Mayor Todd reported on COVID-19 mitigation policies and declaration of public facility closures.

Graves made a motion to postpone the May 2, 2020 City Wide Garage Sale Event and May 7, 2020 City Spring Cleanup Day out of precaution of COVID-19 and direct city staff to find a suitable date to reschedule the events, seconded by Richardson – 3 ayes.

Pilling made a motion to stop curbside bulk garbage collection until the Mayor's declaration for COVID-19 mitigation has been lifted, seconded by Richardson – 3 ayes. Curbside bulk garbage collection includes appliances, furniture, and other bulk items that cannot fit into a regular garbage collection tote. Regular garbage and recycling collection will continue normal operations.

Mayor Todd reported that pickleball court fence quotes had been received from Z-Team fencing and Safety Guard fencing. Safety Guard withdrew their quote. Richardson made a motion to approve the pickleball court fence bid from Z-Team for \$12,900 (10' tall fence installed) to be paid from the Carson Park Board Fund, seconded by Graves – 3 ayes.

Chad Gordon provided public works maintenance reports on well levels, plant testing program, no parking zone signage installed on North Dye in accordance with city code, and informed council that Henningsen Construction will complete the Rodeo Drive and North Allen Street asphalt improvement projects by the end of the month. Gordon reported cold patching will begin soon.

Brianne Duede provided administrator/clerk reports: the annual audit contract with Schroer Associates has expired. Duede inquired if Council wants to bid out the annual audit or continue to utilize Schroer Associates. Graves made a motion to continue to use Schroer Associates for annual audit services, seconded by Pilling – 3 ayes.

Duede provided an update on 2019 Flood Damage Repairs that need to be completed.

Richardson made a motion to direct Clerk Duede to hire Pottawattamie County Special Deputies if there is a street dance held on Broadway during the Rodeo, seconded by Pilling – 3 ayes.

Graves made a motion to approve advertising city owned vacant lots available for sale at fair market value, seconded by Pilling – 3 ayes.

Richardson made a motion to approve Resolution 2020-11 (Approve Hazard Mitigation Grant Application and Commit to 15% Local Match for Community Center Emergency Shelter Power Generator – Revised), seconded by Pilling – Roll call 3 ayes: Pilling, Richardson, Graves. Motion carried.

Graves made a motion to approve Resolution 2020-12 (Retroactively Approve COVID 19 Mitigation & Pandemic Policies), seconded by Richardson – Roll call 3 ayes: Pilling, Richardson, Graves. Motion carried.

Graves made a motion to approve Resolution 2020-13 (Approve the Part Time Mainstreet Coordinator Job Description and Memorandum of Understanding With Pottawattamie County), seconded by Richardson – Roll call 3 ayes: Pilling, Richardson, Graves. Motion carried.

Pilling made a motion to approve the consent agenda, seconded by Richardson – 3 ayes. The consent agenda consisted of March 9, 2020 Minutes, March Bills, Utility Reports, Municipal Infraction Report, Community Center Report, Fire Department Report, Overtime Report, Sheriff's Report, Carson Legion Liquor Beer Permit Renewal Contingent on Application and Dram Ins.), Donation Application for Park Tree, Approve Building Permit, & Animal Control Report.

Graves made a motion to approve adjournment at 7:58 PM, seconded by Richardson – 3 ayes.

Tim Todd, Mayor

Attest: Brianne Duede, City Administrator/Clerk