

**City of Carson**  
**Regular Council Meeting – September 10, 2018 7:30 PM**

Present: Brandon, Houser, Graves, Knudsen. Absent: Drake. Mayor Todd. Staff: Duede, Gordon.

Public Present: Jake Kvaal, Jon Fenn, Larry Plagman.

Mayor Todd called the regular meeting to order at 7:32 PM.

Pledge of allegiance.

Knudsen motioned to approve the agenda, seconded by Graves – 4 ayes.

Public Forum: No comments made.

The city attorney prepared an agreement for the purpose of setting forth terms of what improvements are to occur in the Tibbles Subdivision (seal coat streets) and to make sure that improvements are constructed and are paid for by Windy River LLC's donation. Council reviewed a draft agreement with Windy River LLC (Jake Kvaal & Jon Fenn).

Brandon made a motion to direct the following changes to the draft agreement: Change wording regarding Bond Requirement to a Deposit of \$2,000 to be held by the City and to Change wording on page 2 Section D to require Windy River LLC to provide 2 year warranty to city, not the contractor, motion includes approval of the agreement with these two changes, seconded by Graves – 4 ayes. City Clerk will inform the city attorney of the Council's motion.

Knudsen made a motion to approve application and permit for Windy River LLC "Tibbles Estates" Sign with solar power to be located just outside of Christy Street Right of Way with Tibbles Association being responsible for mowing around sign, seconded by Brandon – 4 ayes.

Gordon gave maintenance reports on South Dye Street project, Gordon stated he has informed the engineer of the drainage issues in front of Bill Christians and Ed McClains as well as the list of remaining work to be completed on the project. Gordon reported on equipment lease status (John Deere lease ends 12/2018) and future equipment needs.

Gordon also reported that September 13<sup>th</sup> will be the last time that Dennis Hotze volunteers to haul the City of Carson's cardboard recycling. The City maintenance will resume hauling the cardboard to the new County Recycling Center north of Oakland, will set a haul schedule for Fridays. Gordon reported that a pump at the sewer plant needs to be replaced as well as the VFD computer at the sewer plant. Gordon stated it will take city maintenance employees 2 hours to install the new pump at the plant under the guidance of the Iowa Pump Works Staff. Clerk Duede stated the budget will need to be amended to cover these expenses. Brandon made a motion to approve and accept Iowa Pump Works Quote for \$3,413.00 (for new sewer pump) and approve and accept HOA Solutions Sludge Pump VFD Control Panel (new sewer plant computer) for \$5,455.00 installed by HOA, seconded by Houser – 4 ayes. Gordon will find out the warranty information on the VFD Control panel and will report back.

Council reviewed the latest draft of the lease agreement for the water treatment plant property with Sarah and Larry Plagman. Mayor Todd stated he recommends the council moves forward with the latest draft as is. Graves made a motion to approve the latest redlined version of the lease agreement with Plagman from the city attorney dated 9/5/18, seconded by Houser – 4 ayes. Larry Plagman was present and stated they will sign the agreement.

Council reviewed Iowa Codification Legislative Code Updates for consideration. No action was taken regarding options.

Houser made a motion to approve Resolution 2018-32 (Approve General Ledger Fund Transfers per Annual Audit), seconded by Knudsen – Roll call vote 4 ayes: Brandon, Houser, Knudsen, Graves. Motion carried.

Houser made a motion to direct City Hall to send a nuisance abatement letter to the property owner of 223 Washington Street for failure to mow and maintain yard/weed control, also to direct city hall to send letters to property owners who need to trim low hanging trees in accordance with city code specifications, City Maintenance Department to provide list of low hanging trees to city hall for letters, seconded by Knudsen – 4 ayes.

Knudsen made a motion to approve the consent agenda, seconded by Houser – 4 ayes. The consent agenda consisted of August 13, 2018 minutes, September bills, utility report, community center report, municipal infraction report, fire department report, overtime report, Sheriff's Report, Approval of Employee Work Schedules.

Mayor & Commissioner Reports: Mayor Todd stated there will be monthly employee meetings, the employee handbook policies were reviewed with the city employees at the August meeting as well as discussion regarding safety.

Houser made a motion to adjourn at 8:25 PM, seconded by Graves – 4 ayes.

TIM TODD, MAYOR

ATTEST: BRIANNE DUEDE, CITY CLERK