

City of Carson

Regular Council Meeting – November 13, 2018 7:30 PM

Present: Council Members Drake, Houser, Knudsen, Graves. Mayor Todd. Staff Present: Duede, Gordon. Absent: Council Member Brandon. Public Present: Tim Wichman Pottawattamie County Supervisor. Erica Carley WIDA. Diane McGrain Schroer & Associates. Shalimar Mazetis Advanced Southwest Iowa. Jake Kvaal Agrivision.

Mayor Todd called the regular meeting to order at 7:30 PM.

Pledge of allegiance.

Knudsen motioned to approve the agenda, seconded by Drake – 3 ayes.

Council Member Graves Arrived at 7:31.

Public Forum: No comments made.

Erica Carley, Director of Western Iowa Development Association (WIDA) introduced herself and presented WIDA's goals for 2019. Carley stated she will be conducting a survey of residents sometime in the next year.

Shalimar Mazetis, Rural Development Manager introduced herself and the Advanced Southwest Iowa organization's purpose and focus in Pottawattamie County. County Supervisor Tim Wichman was present and stated his support for Advanced Southwest Iowa Corporation.

Diane McGrain, CPA with Schroer & Associates presented the Fiscal Year 2017-2018 annual audit.

Houser made a motion to accept and approve the audit report, seconded by Knudsen – 4 ayes.

Graves made a motion to approve a Camblin Mechanical Contract for Community Center Heat Pump Service and Filter Changes, seconded by Knudsen – 4 ayes.

Mayor Todd reported the Carson Community Club will be sponsoring a fireworks display for the 25th Christmas in Carson Anniversary on December 5th at the City Park. J&M Displays have been contracted by the Community Club to shoot the fireworks display, all insurance is in place. Knudsen made a motion to approve the fireworks to be displayed on city park property, seconded by Houser – 3 ayes: Houser, Knudsen, Drake. 1 Abstain: Graves (conflict of interest). Motion carried.

Mayor Todd and Clerk Duede presented a draft donation program for city parks and recreation, bench and tree donations. The program details include general program information and an application form to provide conformity of items donated to the city to provide for harmonious visual aspects on city property as well as coherent maintenance specifications.

Gordon, City Maintenance Supervisor, reported that he has spoken with Iowa DOT regarding the West Nishnabotna bridge resurfacing project that will be taking place in 2019. Gordon stated that the state engineer has told him the resurfacing project will not have any impact on the city's water and sewer mains on the bridge, the city will be invited to attend the state preconstruction meetings.

Gordon reported two water main breaks were repaired in October. Gordon reported one of the water treatment pumps is out of service. Gordon received quotes from Iowa Pump Works to refurbish the pump approximately \$6,000 or to purchase a new pump but utilize the old pump motor at a cost of approximately \$12,000. Houser made a motion to approve the quotes to refurbish the pump \$6,014.55 with Iowa Pump Works, seconded by Knudsen – 4 ayes.

The city has a John Deere utility tractor, loader attachment, and zero turn mower on lease from AgriVision. The lease will end in December 2018. City Council reviewed a draft maintenance equipment specifications and bid letting document to replace the leased equipment that is ending December 2018. Houser made a motion to approve Maintenance Equipment Specifications and Approve Letting for Bids, seconded by Knudsen. Lengthy discussion was held: Jake Kvaal of Agrivision was present and commented on the lease return equipment and stated the city would leave equity on the table if the equipment was returned back to John Deere. Kvaal recommends the city does a buyout of the leased equipment for approximately \$24,000. The City paid approximately \$8,700 in 2015, 2016, 2017 per the lease equipment terms.

The motion to approve maintenance equipment specifications and approve letting for bids was

rescinded by Houser. Knudsen made a motion to have Kvaal with Agrivision provide new lease package proposal and buyout option details, seconded by Graves – 4 ayes. Motion carried.

Houser made a motion to approve Resolution 2018-33 (Approval of Carson Fire/Rescue Department Bylaws and Appointment of Officers in Accordance with City Code Chapter 35), seconded by Knudsen – Roll call 4 ayes: Houser, Knudsen, Graves, Drake. Motion carried.

City Clerk Duede reported customer billing matter on account #488 pertaining to requirements for opening a new account and lack of valid deposit as well as water meter issues. Houser made a motion to direct the city clerk to bill account #488 a minimal bill \$56.06 per month from the time the resident moved in July 2018 until meter was properly installed at residence in October, seconded by Knudsen – 4 ayes.

City Clerk Duede and Maintenance Supervisor Gordon reported the history of a recently discovered unlawful unmetered service connection on account #186. City Council declined to take action regarding the matter as the matter has been corrected by the customer.

Graves made a motion to approve Pay Request – Fusselman Construction, City LMI Housing Rehab Projects \$24,192.00, seconded by Knudsen – 4 ayes.

Knudsen made a motion to approve Administrative Plan between Pottawattamie County, City of Carson, City of Macedonia Downtown Revitalization Program and Agreement Terms, seconded by Houser – 4 ayes.

Knudsen made a motion to approve the consent agenda, seconded by Graves – 4 ayes. The consent agenda consisted of October 8, 2018 Council meeting minutes, November Bills, City Clerk and Treasurer Reports, Utility Report, Community Center Report, Municipal Infraction Report, Fire Department Report, Overtime Report, Sheriff's Report, Annual Financial Report 2018.

Commissioner Reports: Graves stated there appears to still be drainage concerns at the corner of South Dye and Washington streets (Bill Christians) corner.

Houser made a motion to adjourn at 8:39 PM, seconded by Knudsen – 4 ayes.

TIM TODD, MAYOR

ATTEST: BRIANNE DUEDE, CITY CLERK

City of Carson October 2018 Revenue: General \$86,430.62, Road Use \$7,278.33, TIF \$38,959.96, Debt Service Levy \$55,705.62, Water \$12,260.79, Sewer \$15,524.46, Garbage \$7,182.03. Total \$223,341.81.

City of Carson October 2018 Expense: General \$16,094.48, Road Use \$17,699.08, Water \$10,566.05, Sewer \$11,669.06, Garbage \$5,048.15. Total \$61,076.82.