

**CITY OF CARSON
REGULAR COUNCIL MEETING
JULY 8, 2019 7:30 PM**

Present: Mayor Todd. Council Members Present: Brandon, Houser, Knudsen. Absent: Drake, Graves. Staff Present: Hansen, Duede, Gordon. Public Present: Dan & Cheryl Jones
330 N Commercial St., Gladys & Terry McClain 530 Vine St., Paul Hart of Oakland.

Mayor Todd called the regular meeting to order at 7:30 PM. Pledge of allegiance.

Knudsen motioned to approve the agenda, seconded by Houser - 3 ayes.

Public Forum: Dan & Cheryl Jones of 330 North Commercial Street were present to inquire about accessing the rear of their property off of Rodeo Drive. Mayor Tim Todd stated that all residents on the west side of North Commercial Street were sent a letter from the City asking that residents refrain from driving across the city park hillside property as the vehicles cause ruts and damage to the city property during wet conditions.

Gladys & Terry McClain of 530 Vine Street were present and filed a citizen complaint with the city regarding residents shooting fireworks off illegally on the city street Cayleen Circle. McClain's asked that the city council consider banning fireworks all together in city limits or restrict fireworks to only July 3rd or 4th of each year. McClain's listed other cities in Iowa that restrict fireworks beyond the Iowa Code and asked that the City Council considers amending the City Ordinance as well. Mayor Todd stated the Sheriff's department is contracted as the City's law enforcement to enforce the laws and code. Houser stated he is willing to address the matter before December and skinny up the dates that allow fireworks. Knudsen stated if some residents are already violating the current code regulations if the city imposes more code restrictions those will likely be violated by offenders. (It is a violation to explode or use fireworks on city property (Iowa Code 727.2.4 Limitations C).

Paul Hart of Oakland was present and stated he was interested in submitting a bid on the city owned vacant residential lot at the southeast corner of Washington and S. Dye Street. Hart discussed his proposed timeline if his bid was accepted by the City. Clerk Duede recommended that he includes his proposed project timeline with his bid proposal. Public Comments concluded.

Knudsen made a motion to approve advertising for sealed bids for City Owned Residential Vacant Lots with Terms and Conditions as specified in the bid request, sealed bids will be accepted until 10:00 AM Friday, August 9, 2019, and motion to approve setting a public hearing for consideration of said proposals at 7:30 PM August 12, 2019 Council Meeting, seconded Houser - 3 ayes. A copy of the city terms and conditions for bidding on city owned vacant lots may be obtained from City Hall.

Knudsen made a motion to approve a building permit application from the Carson Community Rodeo for a 2nd Sky Box to be constructed at the Rodeo Arena, seconded by Brandon - 3 ayes.

Snyder and Associates emailed an engineering agreement proposal with Scope of Services and Fees \$16,600, to prepare a preliminary engineering report for the City of Carson water system that would include information to the City of Carson for the option of purchasing potable water from the City of Oakland and constructing a transmission line from Oakland city limits to the Carson distribution system. The cost for the preliminary engineering report is \$16,600. Snyder & Associates representative was absent from the meeting. The City Council did not pass a motion to approve the engineering agreement, matter failed due to lack of Council action.

The City solicited for Park Electrical Flood Damage Repair and Restoration and only received one quote from PowerTech. Houser made a motion to accept and approve PowerTech electrical flood repair quote \$12,974, seconded by Brandon - 3 ayes.

Maintenance reports were given regarding well levels, sewer plant pump issue, and quotes for a new maintenance department locate and metal detector device. Gordon recommends the City purchase a basic utility pipe and metal detector locate device that can be paid for from water, sewer, and road budgets and costs \$2,370. Knudsen made a motion to approve the purchase of the basic utility pipe and metal detector device as recommended by Gordon that cost \$2,370, seconded by Brandon - 3 ayes.

Mayor Todd stated the Maintenance Department had obtained two quotes for asphalt repair and maintenance on Broadway, the quotes varied from \$18,000 to \$4,500. To ensure that the work being quoted is consistent Knudsen made a motion to direct the City Clerk to send out a request for bids to contractors, seconded by Houser - 3 ayes.

Mayor Todd stated Jake Branan with Cramer and Associates approached him to inquire if they could temporarily lease a portion of the waste water treatment plant property to store equipment, materials, and park vehicles on the west side of the driveway during the State's Highway 92 Bridge project that will begin this month. Houser made a motion to approve a temporary lease of city property during the State's Highway 92 Bridge Construction Project with Cramer & Associates of Grimes Iowa for \$200/month, seconded by Knudsen - 3 ayes.

Houser made a motion to Deny Randy Watts of Atlantic Iowa, request to receive the Carson discount on his community center rental, seconded by Brandon - 3 ayes.

The City Attorney provided an opinion and procedure on how to address the dilapidated condition of the building at 307 Hwy 92. Houser made a motion to obtain a recommendation and building inspection and assessment from SWIPCO for code violation - building dilapidation and abandonment and direct city to move forward with property owner notice(s) and proceed with action if the inspection and assessment determines a building code violation does exist, seconded by Brandon - 3 ayes.

Knudsen made a motion to approve the 2nd Reading of Ordinance 238 (Amend Chapter 15.04 Entitled Mayor Compensation), seconded by Brandon - Roll call 3 ayes:

Brandon, Houser, Knudsen. Motion carried.

Knudsen made a motion to approve the 2nd Reading of Ordinance 239 (Amend Chapter 17.06 Entitled City Council Compensation), seconded by Houser - Roll call 3 ayes: Brandon, Houser, Knudsen. Motion carried.

Knudsen made a motion to approve the 1st Reading of Ordinance 240 (Amend City Code Chapter 1.02 Definitions and Chapter 18, City Clerk to provide for the position of City Administrator/City Clerk), seconded by Houser - Roll call 3 ayes: Brandon, Houser, Knudsen. Motion carried.

Knudsen made a motion to approve and Adopt City Administrator/City Clerk Job Description and Appoint Brianne Duede as City Administrator/City Clerk, seconded by Brandon - 3 ayes. Motion carried.

Houser made a motion to approve the consent agenda, seconded by Knudsen - 3 ayes. The consent agenda consisted of June 17, 2019 Council Meeting Minutes, July Bills, City Clerk & Treasurer Report (May), Utility Report, Community Center Report, Municipal Infraction Report, Fire Department Report, Overtime Report, Sheriff's Report, Use of public property permit application for street dance permit/street closure from Carson Community Club/The Bar'n & Grill pending application submittal, Carson Community Rodeo Liquor (Beer) Permit for 2019 Rodeo, Liquor License Temporary Premises Update for Street Dane and Annual Liquor License Renewal - The Bar'n & Grill pending application submittal.

Mayor Todd shared that Council Member Drake had communicated with the property owners of 408 South Rodeo Drive, 125 South Commercial, and 217 South Rodeo Drive regarding nuisance conditions and property clean up pertaining to the citizen complaint that the City received from Nick Amdor. Mayor Todd stated nuisance conditions (failure to mow) at other properties had been abated.

City Maintenance Supervisor Gordon stated he is coordinating a volunteer park flood clean-up day to be held on Saturday, July 20th from 8-Noon.

Knudsen made a motion to adjourn at 8:31 PM, seconded by Houser - 3 ayes.

TIM TODD, MAYOR

ATTEST: BRIANNE DUEDE, CITY CLERK

MAY 2019 INCOME: General \$22,195.81. Road Use \$11,239.25. TIF \$5,268.16. Debt Service Levy \$11,878.42. Water \$10,552.10. Sewer \$12,523.97. Garbage \$5,435.40.

Total May Income \$79,093.11.

MAY 2019 EXPENSES: General \$20,166.61. Road Use \$4,501.56. TIF \$5,000. FEMA-Flood \$731.49. Debt Service \$156,293.00. Water \$37,623.02. Sewer \$96,440.70. Garbage \$5,420.32. **Total May Expenses \$326,176.70.**